



Methow Watershed Council Water 2066

Final Project Scoping Plan

Dally Environmental
Washington Water Trust
June 17, 2019



FINAL Water 2066 Project Scoping Plan

Project Understanding – Basis for Project Scoping Plan

This project scoping plan is intended the Water 2066 process and begin to address the significant water quantity challenges affecting the Methow Basin. Viable water policy solutions should be firmly rooted in a community supported vision for the valley and reflect the diverse interests and shared values of the people who live here. This scoping plan proposes a two-part, collaborative process:

1. Determine the community's vision for the Valley as an anchor for future water management decisions, and
2. Engage appropriate stakeholders who can impact policy change

Given the contentious nature of water management in the Methow, it is extremely important to identify the community's vision for the landscape (or waterscape). The process of coalescing around a community vision is intended to provide a solid framework under which a healthy discussion of water management can occur among other stakeholders. This important step should not be short cut. Water policy in the Methow is complex, and citizens should not be expected to digest "WAC 173-548 cleanup"¹. Important in this, community outreach requires that complex water policy be communicated in language the community will understand. Likewise, water management questions should be carefully framed to solicit input for the long term vision.

Task 1: Scoping Plan Development

This Project Scoping Plan is a work plan that outlines the tasks of the Water 2066 Project and includes a project schedule (Table 1) that identifies all deliverables and incorporates all tasks as identified in the Work Plan. Note that the starting date has been adjusted to accommodate the delay in contracting. As part of the project, a monthly status report will be submitted to the chair of the Water 2066 Initiating Committee. A template for the monthly status reports is included as Attachment A.

Task 2: Community Workshop Plan & Facilitation

¹ "WAC 173-548 cleanup" refers to the overlapping statutes and rules impacting water use and land use in the Methow Basin (e.g., WAC 173-548, RCW 90.44.050, RCW 90.94).

We will work directly with the Water 2066 Initiating Committee to develop the Community Workshop Plan and implement the workshops. The plan will include workshop venues and dates, outreach recommendations, workshop structure, and a vetted list of questions/topics for the workshops. The plan will be completed as shown in the project schedule and is dependent on input from the Initiating Committee and the full Methow Watershed Council.

The expect to work with the Initiating Committee and Watershed Council to fully develop water management questions and topics that will be designed to target how the community envisions the landscape in 2066, what land uses and activities they want to support, sentiment regarding economic development and opportunity, healthy towns, agriculture and recreation, all within the framework of providing adequate streamflow to support ecological function.

The community's engagement and responses will help the project team and Initiating Committee evaluate the effectiveness of the predetermined questions and will further inform and help prepare for the individual stakeholder meetings.

The input gained from the community workshops will be summarized in a final report and will help inform our recommendations for next steps. The community's engagement and responses will also help the project team and Initiating Committee evaluate the effectiveness of the predetermined questions and will further inform and prepare for the individual stakeholder meetings.

Task 3: Outreach to Potential Stakeholders

The Project Team will work with the Initiating Committee to identify 10 stakeholders that will be invited to participate in a one-on-one meeting (meaning a meeting between one or more persons on our project team and the stakeholder entity representatives) to discuss their values and vision for the Methow. Similar to the Scoping Project and Community Workshop Plans, we will prepare a Stakeholder Meeting Plan in collaboration with the Initiating Committee to be completed by July 15, 2019. This date is dependent on timely input from the Initiating Committee. Kristina Ribellia, WWT, will take the lead on coordinating and conducting the stakeholder meetings with support from Lisa Dally Wilson, Dally Environmental and other WWT representatives. The number of project team members who attend an individual stakeholder meeting will depend on the specific stakeholder being interviewed.

Our initial recommendations include identifying and inviting stakeholders that have government roles (including sovereign), policy or regulatory expertise and authority,

vested interests, and/or critical perspectives in the Methow. We will work with the Initiating Committee to ensure proper staff and/or Council from each stakeholder group are invited to participate. Initially identified stakeholders include:

- Colville Confederated Tribe
- Yakama Nation
- Town of Twisp & Winthrop
- Okanogan County
- Methow Valley Citizens Council
- Individual irrigator
- Department of Ecology
- Washington Dept. of Fish & Wildlife
- Methow Conservancy
- Methow Salmon Recovery Foundation

The Stakeholder Meeting Plan will outline scheduling, meeting locations, invitations (jointly sent from Kristina Ribellia, WWT and Ashley Thrasher, Water 2066 Initiating Committee Chair), and agenda preparation.

A list of the questions and topics that the stakeholders will be asked to respond to will be developed by the project team, reviewed by the Water 2066 Committee, and provided to each stakeholder at least one week prior to the meeting. These will be similar to those used at the community visioning exercise, but may be modified based on the stakeholder. Agendas will be designed to leave time for informal discussion and open-ended questions to understand additional issues and recommendations.

The team will strive to have all meetings completed by the mid-November to avoid the holidays and winter driving conditions that might disrupt schedules. All stakeholder meetings will be completed by January 31, 2020 per the schedule presented in Table 1.

Task 4: Write and Submit Final Report

The project team will produce and provide an electronic version and four hard copies of a final report to the Watershed Council by March 31, 2020. The report will include the outcomes of all community workshops and stakeholder meetings, including dissenting opinions. In addition, the report will address the Water 2066 Objectives as outlined in the original RFP for this project:

- a. Identify specific shared community values and disagreements about the water supply vision for the Methow Valley over the next 50 years, using a set of water management questions;
- b. Identify pathways for reconciling disagreements within the community and between the stakeholders;

- c. Identify significant legal, political, financial, cultural, and regulatory challenges to implementing each shared value;
- d. Determine the next steps needed to enact the identified vision;

The report will also include recommendations by the WWT for potential future grant and match funding sources.

Table 1
Water 2066 Detailed Project Schedule

Task 1: Scoping Plan Development											
<i>Coordinating with the Water 2066 Initiating Committee (the Committee), the Contractor will develop a Water 2066 Community Scoping Project Plan.</i>											
<i>Outcome will be a detailed project schedule incorporating all Tasks identified in this Work Plan</i>											
Subtasks	5/19	6/19	7/19	8/19	9/19	10/19	11/19	12/19	1/20	2/20	3/20
a. Preparation - Background research (status of basin water supply, review retreat/public meeting notes, etc.)	X	X	X								
b. Meet/coordinate with Water 2066 Initiating Committee (1 in-person and up to 2 conference calls)		X	X								
c. Produce detailed Scoping Project Plan with timeline and actions (1 draft, 1 final; to be completed by June 25, 2019)	X	X									
d. Provide monthly progress report to MWC (all tasks)		X	X	X	X	X	X	X	X	X	X

Task 2: Community Workshop Plan and Facilitation											
<i>Contractor will work with the Committee to develop a Community Workshop Plan. Contractor will facilitate all subsequent workshops in an efficient and professional manner, including providing such displays, graphics, and presentations necessary to obtain the required opinions and information. Public outreach for these workshops will be the responsibility of the Committee acting in conjunction with the Contractor's recommendations.</i>											
<i>Plan will include workshop venues and dates, structure, and a vetted list of questions/topics for the workshops.</i>											
Subtasks	5/19	6/19	7/19	8/19	9/19	10/19	11/19	12/19	1/20	2/20	3/20
a. Research community grant opportunities, matching grants (no charge for this effort)	X	X	X								
b. Work with Committee to develop a	X	X									

Community Workshop Plan geared toward publicly understood water management outcomes - Strategic preparation. (Coordination meetings to occur at same time as meetings for Task 1b. Plan to be completed by June 25, 2019)												
c. Coordinate workshop venue(s), develop graphics and materials, setup, cleanup, etc.	X	X	X	X	X							
d. Prepare and facilitate two community workshops (Completed by Sept. 30, 2019)				X	X							
e. Prepare workshop summaries for final report					X	X						

Task 3: Outreach to Potential Stakeholders												
<i>With the help of the Committee, the Contractor will identify and coordinate meetings with 10 Stakeholders. Contractor will facilitate all meetings in an efficient and professional manner, including providing such displays, graphics, and presentations necessary to obtain the required opinions and information.</i>												
<i>To the greatest extent possible, the Stakeholders will be asked to respond to the same questions and topics as the community.</i>												
Subtasks	5/19	6/19	7/19	8/19	9/19	10/19	11/19	12/19	1/20	2/20	3/20	
a. Work with the Committee to identify 10 Stakeholders and outreach approach (Completed by July 15, 2019)		X	X									
b. Assist Committee with inviting Stakeholders to meet			X	X	X	X						
c. Coordinate meetings (scheduling, agendas, graphics, etc.)					X	X	X	X				
d. Prepare for and facilitate Stakeholder meetings (10 total, to be completed by Jan. 31, 2020)				X	X	X	X	X	X			
e. Provide meeting summaries for MWC (See Task 1)			X	X	X	X	X	X				
f. Send Stakeholders follow-up thank you and meeting summaries; respond and update notes, as needed					X	X	X	X				

Task 4: Write and Submit Final Report

Contractor will write a detailed Final Report of the outcomes of all stakeholder meetings and community workshops, including dissenting opinions. This report shall specifically address each objective outlined in Sec. 1.1 (Objectives).

The Report will include recommendations, based on the Contractor's impressions of the Community Workshops and Stakeholder Meetings, as well as their past professional experiences, for the next steps to be taken by the MWC to transform the Water 2066 visions into practical reality.

Subtasks	5/19	6/19	7/19	8/19	9/19	10/19	11/19	12/19	1/20	2/20	3/20
a. Summarize outcomes of two community meetings and stakeholder meetings, including dissenting views								X	X		
b. Develop water management recommendations and next steps								X	X		
c. Produce draft report for Water 2066 IC and MWC review and comment (assume one round of collated review comments)									X	X	
d. Produce final report (Completed by March 21, 2020)											X

Attachment A

Recommended Template for Water 2066

MONTHLY PROGRESS REPORT

Reporting Period: _____

TASK-BY-TASK REPORTING

Task 1: Scoping Plan Development:

Task 2: Community Workshop Plan and Facilitation:

Task 3: Outreach to Potential Stakeholders:

Task 4: Write and Submit Final Report:

OTHER

Accomplishments:

Issues Encountered:

Decisions/Assistance Needed from MWC:

Projected Completion Dates for Remaining Tasks:



Methow Watershed Council

Water 2066

Community Workshop Plan

Dally Environmental
Washington Water Trust

August 28, 2019



FINAL
Water 2066
Methow Valley Community Workshop Plan

Workshop Venues and Dates

Two community workshops will be held in Twisp, at the Twisp Community Center, on September 18 and 19, 2019. The venue will be scheduled and secured by the Methow Watershed Council (MWC) Initiating Committee.

Outreach Recommendations

All outreach and publicity is the MWC Initiating Committee's responsibility.

The Facilitation Team recommends inviting all community members and stakeholders to attend the workshops using a variety of outreach methods in August and September, including:

- Run newspaper and radio ads (include all opportunities to comment – workshop, online survey, request for a written survey);
- Develop and send a press release to media outlets;
- Post on social media and Watershed Council's website;
- Create a Facebook event;
- Send invitation to MWC's email list;
- Design and hang posters;
- Send a postcard to each landowner in the basin (if funding allows);
- Ask local elected officials to encourage their constituents to attend; and
- Encourage kids (next generation) to come.

Not all interested members of the community will be able to attend a workshop. To ensure their values and vision are incorporated, we recommend offering other means for gathering stakeholder input. These may include a survey posted on the Watershed Council's webpage or an option to send an email or postal mail to the Watershed Council.

Workshop Structure

The workshops will be held from 6:00 - 8:30 pm, with a 15-20 minute, formal presentation held at 6:15 pm, followed by interactive workstations (addressing specific geographic areas and specific subject matter) that are individually facilitated or self guided. Carefully developed graphics, maps, and predetermined questions will be used to solicit input from the community. In addition to identifying shared values and vision, the workshop will be structured such that all citizens and stakeholders will have the opportunity to provide ideas and solutions that can be used as part of the “next steps” identified by this project.

High School students will be involved in the workshop in several capacities. They will be prepared by members of the MWC to participate, meet and greet, and guide people to workstations. They may also be asked to distribute questionnaires and collate answers. (Initiating Committee to coordinate)

Workshop Agenda

6:00 pm – Welcome, Settle, Snacks	(MWC)
6:15 pm – Presentation	(MWC, Dally Env., WWT)
6:30 pm – Open House & Workstations	(Individual facilitators & self-guided)
8:30 pm – ADJOURN, Close Workshop	(stay until 9:00 to receive final comments)

Formal Presentation – [ppt to be run continuously, include definitions, terms]

1. Why are we here and what are we trying to accomplish - key themes include:
 - MWC is not an “advocate” but a facilitator of Water 2066
 - We are aware of water issues and limitations in this valley – but before we start to address those, we want solutions (in the form of changes to water-related policy and/or innovative water transactions) to be firmly grounded in a shared community vision. We are here today to hear about your vision of the Methow Valley and understand what you want it to look like between now and 2066.
 - All of our activities in the valley depend on water (eg., domestic water for a house, cold clear rivers, commercial uses, fish, agriculture, recreation). It may be possible to meet multiple water needs, but we need clarity regarding

- what you value in your community and what you need to ensure those values are preserved or increased.
- Acknowledge that we are creating a vision for the next generation. We want to hear from the kids in the room.
2. Water Policy definitions – 'Methow Rule: Big picture policy piece and legal framework (to be prepared by Travis Thornton). – High level. "This is the reality that we're living in" [FRAME THIS AS OUR CURRENT SITUATION – DON'T LET THAT IMPACT YOUR VISION]
 - Include maps of # PE wells in the valley in 1960, 1970, 1980, 1990, 2000, 2010
 3. We want to understand what you need.
 4. Walk through workstation options – provide instruction
(Add instructions for workstations to continually rotating ppt)
 5. Reiterate, we are looking to the future. Don't want to focus on the past or be limited by current water-related restrictions or limitations. Don't get side tracked in sharing your vision.

Workstation Design

Workstation 1: Your Vision

Activity 1: Participants use words or draw pictures on a large piece of butcher paper to express what they want the community to look like in 40-50 years. Collect qualitative data.

Heading/instructions: Our Vision for the Future. What do you want the Methow Valley to look like in 40-50 years? Please share your vision and hope for the future. Examples will be added to help prompt participation.

- What do you want your community to look like in 40 – 50 years? If you imagine the Methow in 2066, what do you hope it looks like?

Activity 2: Participants put a dot next to the photo of the city/town/landscape that they hope the Methow Valley will look like in 2066. Photos to include generic photos of development similar to:

- (a) What it looks like now/no change
- (b) Town of Omak
- (c) Bend, OR
- (d) Spokane, WA
- (e) Manson, WA
- (f) Dispersed unplanned rural development

Supplies: Butcher paper, headings, markers, dots, large post-it notes, and photos of selected cities, towns, landscapes.

Workstation 2: Water Priorities

Activity 1: Participants prioritize what water uses they want to support using our limited supply of water using dots. Categories include agriculture, future rural residential, vibrant towns (economic development and residential growth in towns), instream flow for fish, instream flow for recreation, commercial use, and industrial use. Collect quantitative data.

- What uses do you want to support with our limited supply of water (what are you most concerned about)? What future use of water is most important to you, second most important, and third most important.

Activity 2: Participants write on butcher paper or large post-it notes a response to the following questions:

- There are three fish species listed as threatened or endangered in the Methow Watershed. How would you prioritize future water allocation to provide a balance, and to sustain the fisheries in our valley? (eg., if there is not enough water for endangered fish and all the other uses of water, which future water allocation would you prefer to limit: domestic, commercial, agricultural, other (select 1 or combination)).

Supplies: Butcher paper, headings and different colored dots with numbers 1, 2 and 3.

Workstation 3: Water Needs

Activity: Participants write their response to the following questions on a card. Collect qualitative data.

- Are you concerned that there may not be enough water in the valley to achieve the vision that you have for this community in 2066?
- What are current and future water-related issues you are concerned about?
- What do you consider to be your unmet needs that are driven by water availability? (What do you need? How much, when and where?)

Supplies: Sign, 3" x 5" cards, pencils, box to put cards in, tables and chairs.

Workstation 4: Water Use and Transfers

Activity 1: Participants respond the following water right transfer questions through a dot exercise. Collect quantitative data.

Subheading: "Did you know that in certain circumstances you can change the use and location of a water right?"

- Would you support changing an agricultural water right to other uses, such as for towns, community water systems, or instream flow for fish? Yes____ No____ , Need more information ____
 - If not, would you support such a transfer if the land stayed in agriculture use (for example by using crops requiring less water and the remaining water could be transferred)? Yes____ No____ , Need more information ____.
- Should we allow the permanent transfer of water rights out of the Methow Basin? Yes____ No____ , Need more information ____.

Supplies: Butcher paper, headings, dots, banner

Workstation 5: Land Use

Activity: Participants take a survey, including ability to draw on a map (questions on one side and map of WRIA 48 on the other). Collect qualitative and quantitative data.

Communicate the Goal (Banner and Statement on Questionnaire)– We want to know if the community would support more flexibility in the use of available water. If so, what types of change do you want to see to help achieve a better balance of water uses in the valley.

Subheading: Does the community support more flexibility in the use of available water?

Questions:

1. Recognizing that a certain level of future residential and commercial development is inevitable,
 - a. Where and how would you ideally like to see it occur?
 - b. Do you want to see more residential development in towns versus outside of towns?
2. Currently most of the water available in the valley for future growth (eg., water from the 2 cfs reservation) can be used only for a residence located outside of towns with one well per parcel. How do you feel about allowing houses on adjacent lots to share a well and/or clustering residential development around small community water systems?
3. Would you like to see more economic opportunities/economic development in the towns in the Methow Valley?
4. What type of broader economic development opportunities would you like to see in the valley by 2066 that could support local jobs?
5. Currently you cannot use water from exempt wells in rural areas for wedding venues, seasonal rentals, nightly rentals, small shops, light industry or to process

goods from small farms. Do you support having water set aside for small scale business use in rural areas?

Supplies: Survey (questions on front, map of watershed showing 2 cfs reservation on back), pencils, sign with instructions, banner (communicating goal), tables and chairs. (Final map of 2 cfs reserves within the basin to be provided by MWC).

Workstation 6: Storage

Activity: Participants address the following storage related questions by using dots to respond on a spectrum including: "strongly agree", "agree", "no opinion", "disagree", "strongly disagree" or "need more information regarding specific types of storage". Collect quantitative data.

- Some watersheds in Washington that are facing water shortages are proposing or considering water storage projects to trap floodwaters or early season runoff to store for later use. Storage options come in several forms from natural storage options (i.e. beaver dams) to enlarging floodplains to building new reservoirs and underground storage in existing aquifers.
 - a. Our community should explore storage options. (strongly agree, agree, no opinion, disagree, or strongly disagree, or need more information).
 - b. I could support different water storage options in the Methow Valley, including: (strongly agree, agree, no opinion, disagree, or strongly disagree, or need more information):
 1. Floodplain restoration
 2. Beaver dams
 3. Constructed beaver dam analogs (no actual beavers)
 4. Off-channel reservoirs (no direct impact to rivers or fish)
 5. Dams (instream storage)
 6. Groundwater recharge from surface water
 7. Forest management

Supplies: Butcher paper, headings, dots, markers

Workstation 7: Outstanding Questions & Information Needs

As participants exit, ask if they have any questions and if they need additional information. Use butcher paper and large post-it notes or 3x5 cards to solicit input and/or have facilitators engage and scribe.

- Do you have any outstanding questions or information needs?

Supplies: Butcher paper, large post-it notes, MAILING LIST OPTIONS (check boxes with mailing list topics). (MWC to provide mailing list forms).

Community Focused Water Management Questions

The Community workshops require that complex water policy be translated into questions the community will understand. Preparation for the workshops involved development of water management questions, carefully framed with the Implementing Committee and approved by the full Watershed Council, to solicit input for a long term, shared, community vision. 'Community' is defined as the entire Methow Valley.

The Project Team has worked with the Initiating Committee and Watershed Council to fully develop water management questions¹ and topics that will be designed to:

- 1) Elicit the community's overall vision for communities, agriculture, recreation, and economic opportunity in the Valley in 2066,
- 2) Assess how water should be best used to achieve that vision while ensuring adequate streamflow for ecological needs; and,
- 3) Begin to drill down on what steps the community needs to take to achieve that vision.

Water management questions and topics used at the workshops will target how the community envisions the landscape in 2066, what land uses and activities they want to support, sentiment regarding economic development and opportunity, healthy towns, agriculture and recreation, all within the framework of providing adequate streamflow to support ecological function. We will focus on understanding the needs of citizens with regard to water (what do they need (how much and where)) as part of this process.

The water management questions below are incorporated in the Workstation Designs as listed above.

- I. Big Picture:
 1. What do you want your community to look like in 40 – 50 years? If you imagine the Methow in 2066, what do you hope it looks like?
 2. What uses do you want to support with our limited supply of water? What future use of water is most important to you, second most important, and third most important

¹ final revision of water management questions to be used for the workstations occurred collaboratively with the Water 2066 Initiating Committee on 8-16-2019

3. There are three fish species listed as threatened or endangered in the Methow Watershed. How would you prioritize future water allocation to provide a balance, and to sustain the fisheries in our valley? (eg., if there is not enough water for endangered fish and all the other uses of water, which future water allocation would you prefer to limit: domestic, commercial, agricultural, other (select 1 or combination)

II. Identify Needs:

4. Are you concerned that there may not be enough water in the valley to achieve the vision that you have for this community in 2066?
5. What are current and future water-related issues you are concerned about?
6. What do you consider to be your unmet needs that are driven by water availability? (What do you need? How much, when and where?)

III. Specific Water Questions

(Survey or other workstation concepts to pull answers)

Communicate the Goal – To create more flexibility in use of water that has been set aside. Ask the community if they can get behind change to help achieve a better balance of water uses with the following specific questions:

7. Recognizing that a certain level of future residential and commercial development is inevitable,
 - a. Where and how would you ideally like to see it occur?
 - b. Do you want to see more residential development in towns versus outside of towns?
8. Currently most of the water available in the valley for future growth (eg., water from the 2 cfs reservation) can be used only for a residence located outside of towns with one well per parcel. How do you feel about allowing houses on adjacent lots to share a well and/or clustering residential development around small community water systems?
9. Would you like to see more economic opportunities/economic development in the towns in the Methow Valley?
10. What type of broader economic development opportunities would you like to see in the valley by 2066 that could support local jobs?
11. Currently you cannot use water from exempt wells in rural areas for wedding venues, seasonal rentals, nightly rentals, small shops, light industry or to process

goods from small farms. Do you support having water set aside for small scale business use in rural areas?

12. Did you know that in certain circumstances you can change the use and location of a water right? Would you support changing an agricultural water right to other uses, such as for towns, community water systems, or instream flow for fish? Yes____ No____ , Need more information ____

a. If not, would you support such a transfer if the land stayed in agriculture use (for example by using crops requiring less water and the remaining water could be transferred)? Yes____ No____ , Need more information ____.

13. Should we allow the permanent transfer of water rights out of the Methow Basin? Yes____ No____ , Need more information ____.

14. Some watersheds in Washington that are facing water shortages are proposing or considering water storage projects to trap floodwaters or early season runoff to store for later use. Storage options come in several forms from natural storage options (i.e. beaver dams) to enlarging floodplains to building new reservoirs and underground storage in existing aquifers.

a. Our community should explore storage options. (strongly agree, agree, no opinion, disagree, or strongly disagree, or need more information).

b. I could support different water storage options in the Methow Valley, including: (strongly agree, agree, no opinion, disagree, or strongly disagree, or need more information):

1. Floodplain restoration
2. Beaver dams
3. Constructed beaver dam analogs (no actual beavers)
4. Off-channel reservoirs (no direct impact to rivers or fish)
5. Dams (instream storage)
6. Groundwater recharge from surface water
7. Forest management

Reporting Workshop Outcomes

The input gained from the community workshops will be summarized in the final report and will help inform recommendations for next steps. The community's engagement and responses will also help the project team and Initiating Committee evaluate the effectiveness of the predetermined questions and will further inform and prepare for the individual stakeholder meetings.



Methow Watershed Council Water 2066

Task 3: Interested Parties Plan

Dally Environmental
Washington Water Trust
September 30, 2019



Water 2066

Task 3: Interested Parties Plan

This Interested Parties Plan outlines the Methow Watershed Council's (MWC) and the facilitation team's joint approach to identifying and engaging interested parties in Water 2066: A Vision for the Methow. The Plan is aligned with Task 3 of the Consultant Scope of Work (referred to as 'Task 3: Outreach to Potential Stakeholders'). Ten identified entities with interests in the natural resources in the Methow Basin have been invited to participate in separate, one-on-one meetings with a member of the facilitation team to better understand and document the interested parties' priorities, needs and vision for the Methow. The outcomes of the interested parties' meetings will be combined with input gained from the Methow community workshops to chart next steps towards meeting water management goals in the Valley.

Identifying Interested Parties & Outreach Approach (Task 3a)

The Methow Watershed Council is providing funding to conduct a maximum of 10 meetings with individual interested parties. The facilitation team's initial recommendation included identifying and inviting interested parties that have government roles (including sovereign), policy or regulatory expertise and authority, vested interests, and/or critical perspectives in the Methow. After careful consideration, MWC selected the following ten interested parties to participate in one-on-one meetings. The facilitation team assisted with identifying the appropriate contacts for each entity.

Interested Parties & Contacts:

1. Colville Confederated Tribes

Cody Desautel, Natural Resource Division Director
Amelia Marchand, Environmental Trust Program Director
Charles Brushwood, Fish & Wildlife Policy Analyst

2. Yakama Nation

Phil Rigdon, Superintendent of Natural Resources
Tom Ring, Hydrogeologist

3. Okanogan County

Andy Hover, County Commissioner, Methow District

4. Towns of Twisp and Winthrop

Soo Ing-Moody, Twisp Mayor
Andrew Denham, Twisp Public Works Director

Sally Ranzau, Winthrop Mayor
Jeffrey Sarvis, Winthrop Public Works Director

5. Methow Conservancy

Jason Paulson, Executive Director
Jeanne White

6. Methow Valley Citizens Council (MVCC) & Okanogan Wilderness League (OWL)

Jasmine Minbashian, MVCC Executive Director
Lorah Super, MVCC
Lee Bernheisel, OWL President

7. Okanogan County Farm Bureau

Dick Ewing, Board Member & Water Committee Chair

8. Methow Salmon Recovery Foundation

Chris Johnson, Executive Director

9. Irrigators

Craig Boesel, Barkley Irrigating Company
Vic Stokes, Wolf Creek
Curt Bovee, Chewuch
Greg Nordang, MVID
Jeff Zwar, senior water right holder

10. WA Dept. of Fish and Wildlife

Jonathan Kohr, Environmental Planner 4, Water Science Team

Inviting Interested Parties to Meet (Task 3b)

Initial outreach to interested parties included a personalized letter to each of the parties inviting them to participate in Water 2066, both in a one-on-one meeting and to attend the community workshops. The invitations were jointly drafted by the facilitation team and MWC Chair. The letters were signed and sent from MWC Chair to the interested parties on September 3, 2019. The letter of invitation is included as Attachment 1 to this Interested Parties Plan.

Coordinate Meetings (Task 3c)

Kristina Ribellia, WWT, will be scheduling and coordinating individual meetings with the interested parties in early October via phone call and/or email. The one-on-one meetings are tentatively scheduled for October 22nd, 23rd, 29th and 30th. An attempt will be made to schedule meetings during the dates, times and locations that are most

convenient for each interested party group, while also combining as many meetings as possible in a single day to reduce travel time and expenses. By offering flexibility and accommodating the interested parties we are hoping to increase participation and reduce undue burden on individuals. Two hours will be scheduled and reserved for each meeting. The general agenda for the meetings is as follows:

Draft Agenda

I.	Introductions	3 min.
II.	Purpose of meeting	3 min.
III.	Consent to record and share information	3 min.
IV.	Initial questions from interested parties	5 min.
V.	Water Management Questions	1 hour
VI.	Discussion	30 min.
VII.	Adjourn	

Prepare For & Facilitate Individual Meetings (Task 3d)

The facilitation team will prepare for and conduct 10 individual meetings in fall 2019. The meetings are tentatively scheduled for October 22nd, 23rd, 29th and 30th. Background information is being collected that will help in engaging interested parties, asking informed questions, and responding knowledgeably. Washington Water Trust is leading this task and will be attending all of the one on one meetings and providing one additional staff member (in person or calling in) to take meeting notes.

The interested parties attending the meetings will be asked to provide input on the same questions that were posed to the community in the community workshops. To assist the interested parties in preparing for the one-on-one meeting, the meeting agenda and surveymonkey questionnaire will be provided one week in advance of the meeting. The questionnaire replicates the water management questions that were posed at the Community Workshop workstations.

The meetings will be conducted in an objective fashion using the surveymonkey questionnaire to help elicit and record responses during the meeting. In addition to asking each water management question, the interested party will be asked to elaborate where helpful in order to further understand and record their priorities, needs and vision for the future. The meeting agenda was designed to provide time at the end of the meeting for informal discussion and open-ended questions to gain detail on any recommendations they may have.

Meeting Summaries (Task 3e)

A meeting summary will be prepared for each of the 10 interested party meetings. The summary will include responses to the water management questions and a short narrative developed by the facilitation team regarding additional and notable sentiments captured during the one-on-one meeting. All summaries will be provided to the interested parties, with two weeks to review and provide any suggested changes. After the two week review period, the facilitation team will update the summaries to properly reflect the interested parties' views and will provide a final draft as an appendix to the monthly Water 2066 report provided to the MWC.

Follow-up with Interested Parties (Task 3f)

Following the meeting, the facilitation team will send a thank you email with a summary from the meeting including the interested party's responses to the questions, as understood, and will ask the interested party to confirm if their views and opinions were accurately captured. Suggested changes will be requested within two weeks (as described above under Task 3e).

Timeline

The following timeline was developed and approved in the final Water 2066 Project Scoping Plan, dated June 4, 2019. Note, when the Project Scoping Plan was completed, MWC had originally referred to "interested parties" as "stakeholders".

Task 3: Outreach to Potential Stakeholders											
<i>With the help of the Committee, the Contractor will identify and coordinate meetings with 10 Stakeholders. Contractor will facilitate all meetings in an efficient and professional manner, including providing such displays, graphics, and presentations necessary to obtain the required opinions and information.</i>											
<i>To the greatest extent possible, the Stakeholders will be asked to respond to the same questions and topics as the community.</i>											
Subtasks	5/19	6/19	7/19	8/19	9/19	10/19	11/19	12/19	1/20	2/20	3/20
a. Work with the Committee to identify 10 Stakeholders and outreach approach (Completed by July 15, 2019)		X	X								
b. Assist Committee with inviting Stakeholders to meet			X	X	X	X					
c. Coordinate meetings (scheduling, agendas, graphics, etc.)					X	X	X	X			

d. Prepare for and facilitate Stakeholder meetings (10 total, to be completed by Jan. 31, 2020)				X	X	X	X	X			
e. Provide meeting summaries for MWC (See Task 1)			X	X	X	X	X	X			
f. Send Stakeholders follow-up thank you and meeting summaries; respond and update notes, as needed					X	X	X	X			

Attachment 1 Letter to Interested Parties



Methow Watershed Council

Ashley Thrasher, *Chair*

Position 6, At Large

Greg Knott, *Vice Chair*

Position 1, North Methow

Mike Fort

Position 2, At Large

Dick Ewing

Position 3, Middle Methow

Travis Thornton

Position 4, At Large

William R. Tackman

Position 5, Lower Methow

Jeff Sarvis

Position 7, Town of

Winthrop

Soo Ing-Moody

Position 8, Town of Twisp

Andy Hover

Position 9, Okanogan

County

Sarah Lane

Administrative Assistant

September XX, 2019

Address

Dear XX,

The Methow Watershed Council is initiating “Water 2066: A Vision for the Methow” in an effort to step back from the current water-related disputes and to collaboratively plan for the future. In doing so, we’re seeking to better understand, capture and incorporate the diverse interests and needs in the Methow Basin, as related to water use and management. We’re hoping to learn from your perspective what success in the Methow Basin would look like in 50 years.

Given XX’s important role in the basin, we would like to invite you and your staff to participate in a one-on-one meeting with the Water 2066 facilitation team, who has been contracted by the Methow Watershed Council to assist with this effort. It’s important to the Council and this planning effort that XX’s needs and vision for the basin are clearly understood and incorporated. Kristina Ribellia, Water 2066 co-facilitator will be contacting you in the next couple of weeks to arrange a meeting in October, if of interest to you.

Additionally, we are hosting two upcoming community workshops on September 18th and 19th from 6:00 pm – 8:30 pm at the Methow Valley Community Center in Twisp. The workshops will have the same content and format both nights, focused on hearing specifically from the community. While it would be wonderful if you could attend, we hope that a one-on-one meeting will be of even greater value.

Thank you for your time and consideration. We look forward to working with you as we plan for the future of the Methow Valley. For more information on the Water 2066 effort, please don’t hesitate to visit our website at www.methowwatershed.com/water-2066 or feel free to contact me directly at (253) 576-3126 or at thrashley@gmail.com. Kristina Ribellia, Water 2066 co-facilitator can be reached at (509) 607-3513 or at kristina@washingtonwatertrust.org.

Sincerely,

Ashley Thrasher, Chair, Methow Watershed Council

