

Methow Watershed Council
Meeting Minutes
May 16, 2007
Twisp Town Hall

Council Members present were: Temp Chairman Katharine Bill, Mike Fort, Greg Knott, Vicky Welch, Marty Williams, Tim Johnson, MVID, Nate Wehmeyer, Okanogan County, Jackie Moriarty, Town of Twisp. Council Member Absent: Ray Campbell.

Guests present: Rusty Post, DOE, Colleen Storms, Town of Twisp and Perry Huston, Okanogan County Planning.

The agenda was approved as amended.

The minutes were approved as revised (“City Clerk” revised to read “Deputy City Clerk”, line 8).

LEAD AGENCY TRANSFER RESOLUTION

Okanogan County Planning Director Perry Huston distributed a resolution for the MWC’s review proposing the change of lead agency from Okanogan County to the Town of Twisp. After a brief discussion it was agreed that Mr. Huston would take the resolution and the council’s suggestions back to the Commissioner’s Clerk for a redraft. The resolution would then go to the Twisp Town Council for review and comment before coming back to the MWC for approval.

MOTION:

Council Member Fort moved to accept the Resolution as modified. The motion was seconded and passed unanimously.

Action: Planning Director Huston will make changes to the resolution and prepare it for distribution to the Twisp Town Council.

SCOPE OF WORK/LEAD AGENCY

Town Clerk Colleen Storms discussed the duties that the Town proposes to perform for the council as the lead agency and the budget it will require. Storms discussed that the Town would provide financial reports and an itemized list of work done as initiated and approved by the council.

MEMORANDUM OF UNDERSTANDING/AGREEMENT

The council agreed that an MOU/MOA should be entered into with the Town of Twisp to outline what is expected of each party. Town Clerk Storms offered to draft an MOU/MOA for consideration at the next meeting.

MOTION:

Council Member Knott moved to have the Town of Twisp prepare a draft of working arrangements in the form of a Memorandum of Agreement specifically addressing task 3, 4, 5 and 5b. The motion was seconded and passed unanimously.

Action: Town Clerk Storms will draft the MOA and present it at the next MWC meeting.

LEAD AGENCY TRANSFER TIMELINE

The council discussed when the lead agency transfer should take place in accordance to grant funding. Planning Director Huston stated that he had money in his current budget to take care of the administrative needs of the council until the grant was received. Town Clerk Storms offered to take over the secretarial duties prior to the grant being finalized and working with the County on other issues. It was suggested that an MOU/MOA between the MWC and the Town of Twisp be in place prior to the transfer.

MWC BY-LAWS

Chairman Bills opened discussion on proposed by-law changes.

MOTION:

Council Member Fort moved to include “by simple majority vote” to Article 1. Membership, Section 1.1. The motion was seconded by Council Member Johnson and passed unanimously.

Article II. Board of Directors – Section 2.3 regarding council member absences was discussed. The council was most concerned about the process in which a council member could be removed according to this section.

MOTION:

Council Member Knott moved to add “as determined by the Chairman” and “in consultation with the MWC in a regular meeting”. The motion was seconded and passed unanimously.

Council Member Fort discussed Article VI. Indemnification – Section 6.1. Council Member Fort asked if the members of the MWC were indeed covered by this section. The question of whether or not if the MWC received money from other funding sources

outside the Department of Ecology (DOE) would this section still cover the council members. Rusty Post, DOE, volunteered to check with their attorney and report back at the next meeting.

Action: Rusty Post will consult his attorney on the questions of indemnification.

Action: Jackie Moriarty will make the changes to the by-laws, spell check and check the document for grammatical errors and have them ready for review at the next meeting.

MEETINGS

The council discussed the taping of meetings and the style of minutes to be taken. After a brief discussion it was the council's consensus to tape/record the minutes and have action minutes taken by secretary.

MOTION:

Council Member Fort moved to tape/record all future meetings. The motion was seconded by Council Member Welch and passed unanimously.

MOTION:

Council Member Fort moved to have Jackie Moriarty prepare a sample set of minutes. The motion was seconded by Council Member Knott and passed unanimously.

Action: A sample set of minutes will be prepared by Jackie Moriarty and presented to the council along with the minutes being taken by Nate Wehmeyer, Okanogan County.

NEXT MEETING DATE/TIME AND AGENDA ITEMS

The council suggested the following agenda items for the next meeting: Scope of Work, Review the draft MOA and Officers and terms. The next meeting was set for May 30, 2007 from 6:00 to 8:00 pm.

Katharine Bill, Temp Chairman

ATTEST:

Jackie Moriarty, CMC
Secretary